

## Health & Safety Policy


Russell Finex recognises and accepts its responsibility as an employer to provide and maintain a safe and health working environment, for all its employees, contract workers, visitors and members of the public who may be affected by its operations. The company will take all necessary steps, so far as is reasonability practicable, to meet these responsibilities. Particular attention will be paid to: -

- Provision and maintenance of plant, equipment, system of work and working practice which are safe and without risks to health.
- Risk assessments in line with current Regulations.
- Arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- Provision of such information, instruction, training, and supervision, as necessary.
- Maintenance of any place of work in a condition that is safe and without risks to health.

The company will provide appropriate training, safety devices and personal protective equipment and clothing as is necessary to safeguard the Health and Safety and welfare of its employees.

To ensure our policy is observed the company requires the co-operation of all its employees. All employees have a legal responsibility and duty to take reasonable care to ensure their own safety and that of other employee and persons who may be affected by their activities.

Disciplinary action will be taken against any employee, regardless of status, who wilfully or deliberately disregards, or who is consistently negligent in conforming to the company's safety policy. Such behaviour will be treated as serious misconduct which may lead to instant dismissal.



**Ray Singh**

**Managing Director**

**Russell Finex Limited**

**January 2021**